

Workshop Title	<b>Conceptual Team Communication &amp; Relationship Building Skills</b>
Workshop Duration	2 Days
Workshop Description	<p>Conceptual Team Communication &amp; Relationship Building is a two-day training workshop which will help you to manage your team in monitoring progress; receiving early warning of problems, promoting co-operation and encouraging team involvement. This is a highly practical and interactive course. You will be working both individually and in small groups on a variety of vocal and practical exercises, interactive discussions and role plays throughout the day.</p> <p>Feedback is ongoing throughout the course through group discussion, and tutor analysis. By the end of the workshop you will have developed a greater flair in critical and analytical skills in communicating, learnt how to use creative ideas, generating tools, innovating techniques in team communication relationship building and creating, processing and addressing the objectives of communication to achieve maximum team performance. Our powerful workshops provide a unique learning experience in a supportive yet challenging environment. This allows you to quickly build on your existing skills as you experiment and learn through practical experience.</p>
Who Should Attend?	<ul style="list-style-type: none"> <li>• Executive, Managers</li> </ul>
Workshop Objectives	<ul style="list-style-type: none"> <li>• To understand learning using Head, Heart &amp; Hand</li> <li>• To understand the process of team communication</li> <li>• To understand the process of relationship building</li> <li>• To develop conceptual skills</li> <li>• To develop team communication skills</li> <li>• To develop relationship building skills.</li> <li>• To understand benefits of conceptual team communication and relationship building skills</li> </ul>
Workshop Outline	<p><b>Module 1: Introduction Conceptual Team Communication</b></p> <ul style="list-style-type: none"> <li>• Understand and Appreciate the 2 Types of Communication: Human Communication - (Intrapersonal, Interpersonal, Group &amp; Mass) and Group Communication – (Corporate Communication &amp; Organizational Communication)</li> <li>• Exercise: Follow Me! Are You a Good Communicator?</li> </ul>

	<p><b>Module 2: Introduction Relationship Building</b></p> <ul style="list-style-type: none"> <li>• Recognizing the Important of Relationship Building</li> <li>• Developing Influential Verbal Communication to Generate Positive Reactions</li> <li>• Exercise: Reject Shop! Describe How You Feel, Describe Other People, Encourage Others, Outline Plans to Others</li> </ul> <p><b>Module 3: Developing Conceptual Skills</b></p> <ul style="list-style-type: none"> <li>• Understanding Conceptual Skills</li> <li>• Developing Conceptual Skills</li> <li>• Exercise: Creative Challenge! Develop and Identifying Thinking Skills and Addressing Creative Problem Solving Skills</li> </ul> <p><b>Module 4: Developing Team Communication Skills</b></p> <ul style="list-style-type: none"> <li>• Understanding Team Communication &amp; Benefits</li> <li>• Discovering Tools and Ideas Communicating with Team</li> <li>• Exercise: Robot Challenge! Develop Good Communication Strategies to Achieve Communication Objectives</li> </ul> <p><b>Module 5: Develop Relationship Building</b></p> <ul style="list-style-type: none"> <li>• Understanding in Relationship Building &amp; Benefits</li> <li>• Discovering Tools and Ideas in Relationship Building with Team</li> <li>• Exercise: Relationship Building Challenge! Experiencing and Learning the Process, Role and Tools in Relationship Building.</li> </ul> <p><b>Module 6: Understanding the Benefits and Usage of Conceptual Team Communication and Relationship Building</b></p> <ul style="list-style-type: none"> <li>• Exercise: Strategies to Deal with Personalities - The Jungle Survival</li> <li>• Exercise: Discovering Your Personality – An Assessment</li> <li>• Understanding the 4 Personality Profiles That Communicate Differently: Learning to Manage Communication Conflict and Leverage on Personality Profiles to Better Enhance Interpersonal Relationships</li> </ul>
<p>Training Methodology</p>	<p>The training methodology will include short lectures, role-plays, games, activities, presentations, discussions, idea sharing with continuous evaluation and real time feedback from facilitator.</p>